

Frequently Asked Questions About Open Enrollment at Aldrich School

When does Open Enrollment Begin?

Open Enrollment begins at 8:00am on Tuesday, January 21, 2025.

How can I submit my enrollment paperwork to enroll my child(ren)?

You can choose to submit your enrollment materials 4 ways:

1. In person at Aldrich School on or after Open Enrollment Day
2. Scanning/emailing documents to the Aldrich office at aldrich@aldrichschool.com
3. Mailing documents to our mailing address (855 Essex Parkway NW, Rochester, MN 55901)
4. Dropping your enrollment materials off to the locked mailbox to the left of the main entrance of the school.

What can I expect at Aldrich for Open Enrollment Day?

For those that choose to submit your enrollment materials in person, the doors will open at Aldrich at 8:00am on Tuesday, January 21. There is usually a line that will begin at the main entrance and can sometimes wrap around the front of the building.

How early should I arrive at Aldrich on Open Enrollment Day?

If there is a class you are hoping for we suggest you arrive early to be towards the front line, as enrollments are processed in the order they are received. **In-person enrollments are processed before emailed or mailed enrollments.** Most recently, our full day programming for the 4/5 year olds is the most popular program and fills the quickest.

What happens if the session I want to enroll my child in is full?

In the event that your first choice session is full, we will add you to the wait list and you will be notified if/when a spot opens up. Be sure to consider a 2nd choice session for enrollment. Enrolled families receive priority on the waitlist, so enrolling in your 2nd choice session will give you an advantage for placement in your 1st choice session.

What do you need to enroll?

3 items are needed to enroll. We cannot process your enrollment if any of the following items are missing:

- o Completed Enrollment Contract
- o Copy of Immunization Record
- o \$100 Enrollment Fee (this can be paid by cash, check or credit card)

How will my child's enrollment at Aldrich be confirmed?

For families that register in person, you will receive a form confirming the session(s) your child is enrolled in. For families that register via email or mail, a form will be emailed confirming your enrollment within 1 business day or we will contact you if your child has been placed on a wait list.

Do you have additional questions?

Please call the Aldrich office at 507-289-3097 or email us at aldrich@aldrichschool.com and we are happy to assist you!