



Greetings,

In the next few months, Aldrich Memorial Nursery School will be seeking and electing several new members to our Board of Directors.

We are looking for volunteer members who believe in our mission and are willing to be active in their governance roles. We believe that this work has never been more important to provide the highest quality early childhood education to the young people of the greater Rochester community. We need people who are dedicated to the philosophy of Aldrich and bring a wide variety of skills and disciplines to the organization. Please consider filling a position on the Board of Directors.

The Aldrich Board of Directors is comprised of members from the Rochester community. Board members assume the following responsibilities:

1. Attendance at the regularly scheduled monthly meeting of the Board of Directors.
(This is usually the 3rd Tuesday of the month from 7:30-9:30pm, August-May)
2. Service on one of the three standing committees: Personnel, Finance, Development or Education. These committees meet monthly, usually an hour prior to the board meeting. You may also serve on special committees as determined by the Board.
3. Participation in fundraising events and in social activities sponsored by the Board.
4. A three-year commitment to serving on the Board.

Please take time to review the information provided. You will find an application, a description of the Board's organization and function, and a list and description of standing committees. If you are interested in filling a position on the Board, please complete and return the application to the Aldrich office. I will contact you regarding your application. If you have questions, please feel free to contact me at 507.254.8383 or j.deweychurch@gmail.com. Thank you for your interest in the Aldrich Board of Directors.

Sincerely,

John Church - President-Elect & Nominating Committee chairperson

Aldrich Memorial Nursery School Prospective Board Member Application

Name: _____

Address: _____

Phone #: _____

E-mail: _____

Educational Background:

Past & Present Work Experience:

Volunteer Experience:

Do you currently have children enrolled at Aldrich? YES or NO

Briefly tell us why you are interest in becoming a member of the Aldrich Board of Directors:

Are there any roles of the Board of Directors that you are particularly interested in, or have any expertise in?

Please indicate which standing committee you would be interest in serving on, in order of preference.

(A description of the standing committees is enclosed for your reference.)

_____ Finance _____ Personnel _____ Education _____ Development

Please return this application to the Aldrich office.

Thank you for your interest in the Aldrich Board of Directors.

Aldrich Nursery School Board Organization and Function

ALDRICH MEMORIAL NURSERY SCHOOL BOARD OF DIRECTORS ORGANIZATION & FUNCTION

The Board of Directors of Aldrich Memorial Nursery School is comprised of a minimum of 12 members. The Board is governed by a president, past-president, president-elect, secretary, treasurer and run by “committee”. Each member is required to serve on a standing committee during one’s tenure and possibly on special committees or task forces as determined by the Board. The Executive Director and Assistant Director sit as ex-officio members on the Board and standing committees.

The Board is solely responsible for the general management, control, direction and possession of the Aldrich Memorial Nursery School and its properties. This includes, but is not exclusive of, such things as employment of all personnel, management of the Corporation’s securities and property, maintenance and proper use of real property, benefits for the staff, new programs, tuition costs and yearly budget. The Board retains advisors for each of the committees for assistance as needed in such areas as law, personnel and finance.

Board members serve for a three-year term and are required to attend monthly Board meetings and committee meetings as determined by individual committees. A board member may extend one’s term up to an additional three years. Board meetings are held one evening each month, at a day and time determined by the Board. Committee meetings are also held at least once each month.

The by-laws of the Corporation state “...membership shall terminate whenever it is determined that such member has been absent without sufficient excuse from three (3) consecutive regular monthly meetings.” It is therefore necessary that members contact the President when unable to attend a meeting. In addition, if a member is absent for more than half of the meetings and not participating regularly, the Executive Committee of the Board will evaluate the status of that member. Membership expires in June of the 3rd year of one’s term.

Officers of the Corporation are elected annually in the spring of the year at which time new members are usually added to the Board.

Updated February 2017

ALDRICH MEMORIAL NURSERY SCHOOL

OUR MISSION and PURPOSE

Aldrich Memorial Nursery School (AMNS) is a nationally accredited learning program for pre-school children. Our mission is to provide an inclusive, developmentally based program that fosters a child's social/emotional, physical, cognitive and language development, focusing on interactive play.

Aldrich provides a learning environment based on developmentally appropriate experiences in all areas of growth. We call this 'child directed learning'. We believe social/emotional, physical, cognitive and language development are of equal importance. Children learn through experimentation, manipulation, observation, and social interaction. Teachers plan the curriculum for the needs of both the group and the individual child.

*** AN INSPIRING REMINDER ***

A hundred years from now
It will not matter:
What my bank account was
The sort of house I lived in,
Or the kind of car I drove...
But the world may be different
Because I was important
In the life of a child.

~ Author Unknown ~